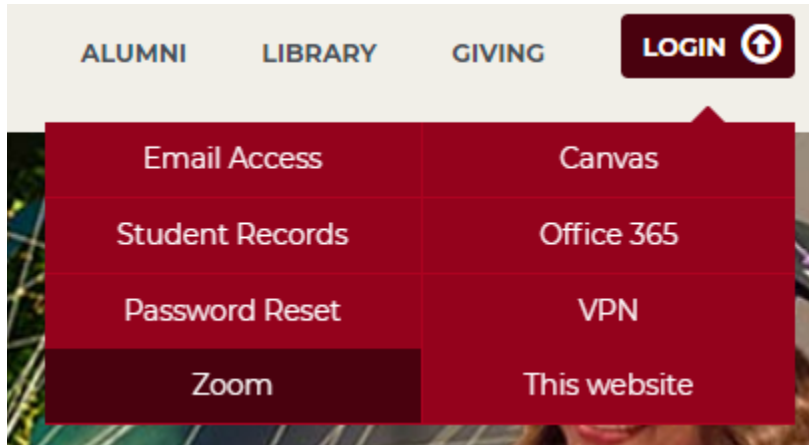
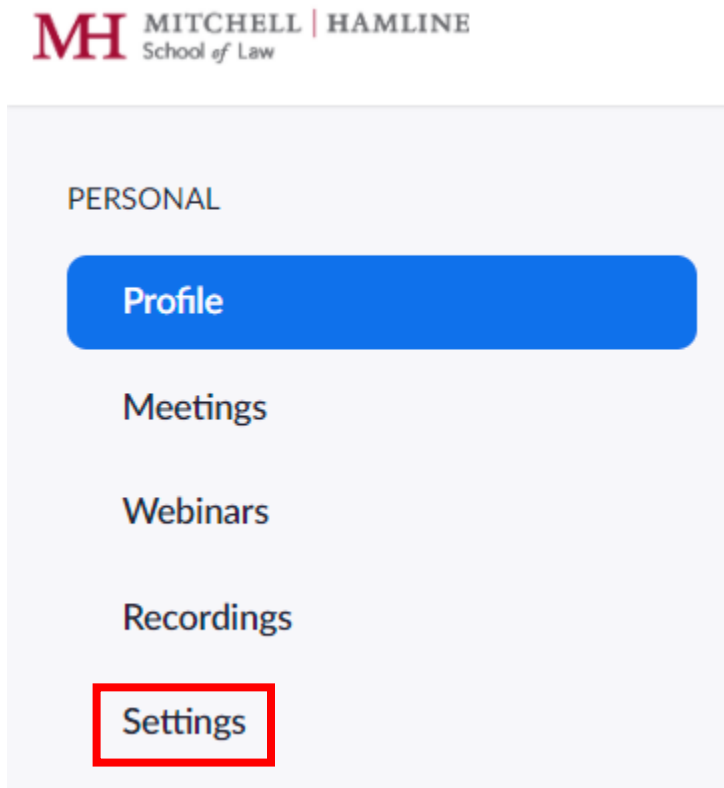


## How To Remove Your Name And The Timestamp From Your Zoom Recordings

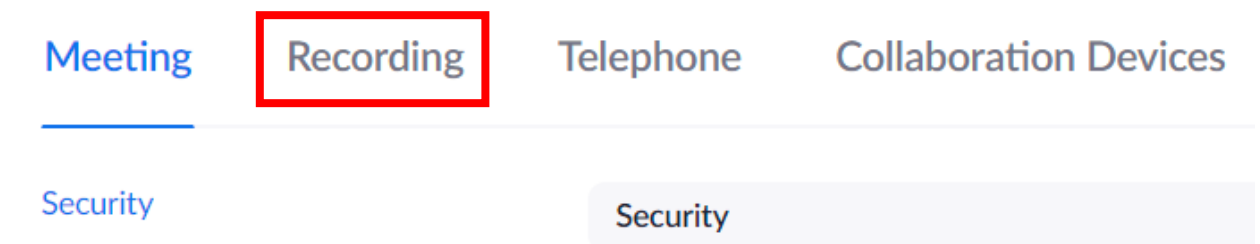
1. Log in to your Zoom account through <https://mitchellhamline.edu/>.



2. Once logged in, select **Settings** from the menu on the left.



3. Under **Settings**, select the **Recordings** tab near the top of the screen.



4. Under **Recordings**, scroll down to **Advanced cloud recording settings**. From the list of settings, make sure that **Add a timestamp to the recording** and **Display participants' names in the recording** are both **UNCHECKED**. You can leave the other settings checked/unchecked at your own discretion.

#### Advanced cloud recording settings

- ☐ Add a timestamp to the recording [?](#)
- ☐ Display participants' names in the recording
- ☒ Record thumbnails when sharing [?](#)
- ☐ Optimize the recording for 3rd party video editor [?](#)
- ☒ Audio transcript [?](#)
- ☒ Save panelist chat to the recording [?](#)
- ☐ Save poll results shared during the meeting/webinar [?](#)